

Job Title: Trainee, HR

Cargotec is at the forefront of the transformation in the cargo handling industry. Our cargo handling solutions and services make global trade smarter, better and more sustainable. As leaders in ports, on roads and at sea, our business areas Kalmar, Hiab and MacGregor have a unique position to optimise global cargo flows and create sustainable customer value.

Join us for a smarter and better everyday

We are looking for a summer trainee to join Cargotec's HR team. You will have a home in the Finnish Country HR, a remote team of 4 experienced HR colleagues working in Helsinki, Tampere and Raisio, but you will also work for other HR functions (HRD, L&D, etc.) in the Group level.

Right now, Cargotec is planning to separate its core businesses Kalmar and Hiab into two standalone companies. This is a great time to join us, as you will be part of a large-scale demerger project filled with interesting and business critical HR tasks.

Main tasks and responsibilities

- HR generalist tasks related to HR's annual and employment life-cycle processes
- Training and facilitation
- Supporting in diverse HRD activities
- Project activities related to the demerger initiative (e.g. project management and documentation, participating supplier implementations and labour law activities, different kinds of investigations and reporting activities, etc.)
- Ad hoc assignments, e.g. internal communication activities.

What you'll need to succeed

We are looking for a customer and solution oriented person, who does not hesitate to take on new responsibilities. Our experienced HR professionals are there to support you, but you must be self-driven and willing to lead yourself and steer your own work. You have good communication and collaboration skills, and you don't hesitate to reach out to colleagues or stakeholders you don't know yet. Ideally, you already have some training and facilitation experience and basic knowledge of core HR processes. Previous work experience in the field of HR is an asset.

You are able to structure your own work and you have a good attention to details and deadlines. You are fluent in Finnish and English, combined with strong IT literacy. Ideally you are in the final stages of your studies, and you are able to combine work and studies flexibly.

You will be part of

You will be part of a collaborative and supportive remote team of 4 colleagues working in Helsinki, Tampere and Raisio. Additionally, you will work closely with a number of HR colleagues and business stakeholders across Cargotec.

We offer you an opportunity to work in a global organisation and to put your skills and knowledge into practice in meaningful tasks. We value collaboration in our open and inclusive culture and you will get to work with great colleagues from different backgrounds. These tasks will provide a great opportunity for you to grow professionally - and have fun while doing it!

We would like you to start working part-time as of February 2024, and work with us full-time during the summer months. This position is based in Helsinki, with hybrid work possibilities.

Our trainee network goes beyond a typical internship experience, creating a holistic environment that nurtures both professional and personal growth. The traineeship is active during the summer, providing opportunities to connect with fellow trainees through various activities and events.

Interested to join?

For further information please contact Salla Nyqvist, *Country HR Manager, Finland* by email at salla.nyqvist@cargotec.com.

If you are excited about this opportunity, please submit your application ASAP, latest by 19.1.2024. We'll start interviewing on the 3rd week of January.

Cargotec and its businesses

Cargotec (Nasdaq Helsinki: CGCBV) enables smarter cargo flow for a better everyday with its leading cargo handling solutions and services. Cargotec's business areas Kalmar, Hiab and MacGregor are pioneers in their fields. Through their unique position in ports, at sea and on roads, they optimise global cargo flows and create sustainable customer value. Cargotec has signed the United Nations Global Compact Business Ambition for 1.5°C. The company's sales in 2022 totalled approximately EUR 4.1 billion and it employs around 11,500 people. www.cargotec.com