

Job Title: Trainee, IM Transformation Office

Cargotec is at the forefront of the transformation in the cargo handling industry. Our cargo handling solutions and services make global trade smarter, better and more sustainable. As leaders in ports, on roads and at sea, our business areas Kalmar, Hiab and MacGregor have a unique position to optimise global cargo flows and create sustainable customer value.

Join us for a smarter and better everyday

We are looking for a **Trainee, IM Transformation Office** to support us in the Information Management Transformation office. Currently we are working intensively on the activities around the planned structural changes of the Cargotec Group companies and joining this team is a great opportunity to get a glimpse of activities related to group level divestment activities.

You will work as part of the Transformation office team as a supporting team member with tasks ranging from helping us to consolidate data and activities, create scenario calculations, support in communications activities, collect inputs (verbal and or written) and summarise findings. We expect you to have excellent presentation and communication skills, be a fast learner, be brave and curious but also ask for help and support when needed. Understanding basic information management terminology is an asset as the primary focus for this role is evolving around technology.

The position is preferably located in Kaarina or Helsinki, Finland. The trainee period lasts from May to September, but exact duration can be agreed with some degree of flexibility. Partly remote working after the induction period is possible.

Main tasks and responsibilities

- Prepare materials for upcoming meetings and create summaries of the same
- Create tools and templates for summarising data and information and support in creating these
- Participate in workshop sessions to support documentation and planning
- Support in creating scenario based calculations / summaries of specific cases.

What you'll need to succeed

- Ideally you are studying for a degree in Master's or Bachelor's degree in Business Administration, Finance or Information Technology
- Prior working experience is appreciated but not required
- You need to have good skills in Google tools (Slides, sheets etc). We look for a person with good communication skills, who is analytical and detail oriented
- All work is carried out in English so English skills need to be mastered well.

You will be part of

Our trainee network goes beyond a typical internship experience, creating a holistic environment that nurtures both professional and personal growth. You will be part of the team with the opportunity to be given more responsibilities as your capabilities grow.

The traineeship is active during the summer, providing opportunities to connect with fellow trainees through various activities and events.

Interested to join?

If you are excited about this opportunity, please submit your application with your CV by 10.3.2024 at the latest! We are reviewing the applications continuously and will fill the position when we find a suitable candidate.

Cargotec and its businesses

Cargotec (Nasdaq Helsinki: CGCBV) enables smarter cargo flow for a better everyday with its leading cargo handling solutions and services. Cargotec's business areas Kalmar, Hiab and MacGregor are pioneers in their fields. Through their unique position in ports, at sea and on roads, they optimise global cargo flows and create sustainable customer value. Cargotec has signed the United Nations Global Compact Business Ambition for 1.5°C. The company's sales in 2022 totalled approximately EUR 4.1 billion and it employs around 11,500 people. www.cargotec.com